

**GIFT-IN-KIND INFORMATION FORM
 INDIVIDUAL**

FOR COMPLETION BY UBC

Gift description:

Donor name: Donor email:

Donor phone: Donor phone type:

Donor address:

I confirm the described gift is relevant to the University and/or has academic merit. (Not to be signed by a DAE staff member)

Name: Position:

Signature: Date:

FOR COMPLETION BY DONOR

Gifts to UBC will receive a formal acknowledgment. Official charitable tax receipts, in circumstances where the gift is eligible, will be issued in accordance with the Income Tax Act and in accordance with UBC's Fundraising Policy and procedures.

I do not require a charitable tax receipt

I have owned the above described gift: *Less than 3 years Between 3 and 10 years More than 10 Years

*If you have owned the property for less than three years, please provide proof of purchase for tax receipting purposes.

I have read and understood the following:

1. I am the legal and rightful owner of the gift described above. I represent and warrant that I have all necessary rights and authority to give the gift to UBC and the gift is free from all liens, charges, or encumbrances.
2. I acknowledge that upon signing this form, the gift becomes the exclusive property of The University of British Columbia ("UBC"), and the gift is given without reservations, restraints, or limiting conditions of any kind, and is absolute and irrevocable. UBC may handle it in whatever ways seem most appropriate to UBC, which may include making the gift available to any research and using the gift for educational purposes, such as in displays and exhibitions.
3. Unless expressly stated otherwise in the description of the gift, above, the gift does not include copyright. UBC is responsible for contacting the copyright holder for any permissions required by laws.

Donor name:
LAST NAME FIRST NAME INITIAL(S)

Signature: Gift date:
MONTH DAY YEAR